Connect Fermanagh

Service Co-ordinator

***Application form***

## **Your details**

Name:

Address:

Postcode:

Phone:

Email:

## **Education and training**

Please give details:

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## **Qualifications**

Please give details:

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## **Employment history**

### Your current or most recent employer

Name of employer:

Address:

Postcode:

Job title:

Pay:

Length of time with employer:

Reason for leaving:

Duties:

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### **Previous employment**

Please tell us about previous work, paid or voluntary.

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**Relevant Training and Experience**

Please tell us about your experience of supervising Volunteers or Staff.

*(Maximum 200 words)*

Please tell us about your experience of advocacy work

*(Maximum 200 words)*

Experience of working with a range of agencies including statutory, voluntary and community service providers.

*(Maximum 200 words)*

Please tell us about your knowledge, skills and experience of Safeguarding Vulnerable Adults including any relevant Training with dates.

*(Maximum 200 words)*

Please tell us about your administrative and ICT skills.

*(Maximum 200 words)*

## **Supporting statement**

Please tell us why you applied for this job and why you think you are the best person for this position.

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**Driving**

Do you have:

Valid Driving Licence: Yes / No

Access to a Car: Yes / No

## **Interview arrangements and accessibility**

If you have a disability, please tell us if there are any reasonable adjustments, we can make to help you in your application or with our recruitment process.

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**Notice period**

If relevant, do you need to provide notice to your current employer and if so how long is your notice period?

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## **Right to work in the UK**

Do you need a work permit to work in the UK? Yes / No

## References

Please give the names and contact details of 2 people who we can ask to give you a reference. We may ask them before an employment offer is made. We will not ask your current employer until we get your permission.

### Referee 1

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### Referee 2

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## **Declaration**

I confirm that to the best of my knowledge the information I have provided on this form is correct and I accept that providing deliberately false information could result in my dismissal.

Name:

Signature:

Date:

**Please return your application form either by post or email to:**

Sonya Johnston
Fermanagh Trust

Fermanagh House

Broadmeadow Place

Enniskillen

BT74 7HR

Email:

info@connectfermanagh.org

**Closing date: 5pm, Monday 9th August 2021**